

Varsity Spirit Camp Administration Application Information

Dear Applicant,

Thank you for your interest in becoming a member of the Varsity Spirit Camp Administration staff. We pride ourselves on hiring hard working, positive, self-motivated team members and hope that we can continue that with you. Our Camp Administration positions include Camp Managers, Athletic Trainers and First Aiders, all who work together to help provide a safe and enjoyable experience for all of our customers at events across the country.

Camp Managers work as a liaison between Varsity Spirit and the host site staff to ensure that all aspects of our events run smoothly. From the initial set-up and registration, and through the end of each event, this is a key position in the total customer experience. All Camp Managers must be at least 19 years of age and are required to be *CPR/AED and First Aid certified.

Our first aid staff (First Aiders, Athletic Trainers and EMTs) works to ensure that everyone enjoys an environment that promotes safety and injury prevention. The first aid staff is also trained and expected to work, as Camp Managers. All first aid staff must be 19 years of age and are required to be *CPR/AED and First Aid certified.

Here is a brief overview of the expectations and duties required by our staff at summer camps. Other duties and assignments will occur during events.

- Enforce all camp policies and procedures for the safety and security of participants, coaches/advisors and staff.
- Work with our instructors to make camp a fun and memorable experience.
- Act as a positive role model for campers through appropriate personal behavior.
- Supervise campers any time they are not in class, including cafeteria behavior.
- Live and remain on site during the term of residential camps (typically 4 days, 3 nights) and on call 24 hours a day.
- Conduct nightly bed checks.

*Note: the use of alcohol and illegal drugs is strictly prohibited.

All staff is required to travel and is responsible for providing their own transportation to and from events within a 6 hours radius of home. We also require that all staff members complete a basic head injury information course through the Centers for Disease Control and Prevention, a background check administered by Varsity Spirit, an on-line session on the protection of children and any other items required by particular states or event host sites prior to employment. All of the items will be made available to you through Varsity Spirit.

We look forward to receiving and reviewing your application in the near future. It is our promise that we will treat all applicants and employees fairly and compassionately. We further promise to thoroughly train all employees for the job ahead.

If you have any further questions, please feel free to contact:

Nic Evans
Program Assistant
1-800-238-0286 x 4318
nevans@varsity.com

Frequently Asked Questions

How does the application process work?

1. Please complete and submit the application found at the link below.
2. Upon receipt of your application, you will receive an e-mail to verify receipt of your application, and to provide you with any further information or instructions as needed.
3. Once we verify that you have met all requirements, we will schedule a phone interview.
4. After the interview, you will receive an application status e-mail or phone call.

If hired, how will I be staffed events?

Your availability will be the biggest factor in determining your schedule. For summer camps, we require that our staff is available for at least 6 full weeks outside of the mandatory training session. The more availability you have and the more flexible you are, the better. We also require that our staff drive up to 6 hours from their home address.

If hired for summer camps, how will I be trained?

All employees are required to attend one of our mandatory training sessions, held around the country, in May or early June. This extensive training session will cover all aspects of the job. Varsity Spirit will coordinate travel for this session and provide travel expenses, meals and lodging.

If hired for fall, winter and spring events, how will I be trained?

All employees will be trained through a short, on-line training platform.

* All CPR and First Aid certifications must be provided through one of the following:

Approved CPR courses:

Provider Name	Course Title
American Heart Association	ACLS
American Heart Association	BLS Healthcare Provider
American Heart Association	Heartcode BLS*
American Red Cross	CPR/AED for the Professional Rescuer
American Red Cross	Basic Life Support for Healthcare Providers
American Safety and Health Institute	CPR for Professionals
Emergency Care and Safety Institute	Health Care Provider CPR
National Safety Council	Basic Life Support for Health Care and Professional Rescuers

Approved First Aid Courses:

Provider Name	Course Title
American Heart Association	Heartsaver First Aid
***American Red Cross	Adult and Pediatric First Aid/CPR/AED
American Red Cross	First Aid Health and Safety for Coaches
American Safety and Health Institute	Advanced First Aid, First Responder
Emergency Care and Safety Institute	First Aid, Emergency Medical Responder
National Safety Council	First Aid, First Responder

*** This course provides approved certification for CPR, AED and First Aid

Camp Manager Applications can be found here

<https://varsityspirit.wufoo.com/forms/s1grhh1b051g6jy/>